

## **Scott S. Earley**

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CPEP Website Address: <http://www.engr.psu.edu/ae/thesis/portfolios/2009/sse112/>

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### **INTERNSHIP OBJECTIVE:**

To obtain a summer internship position in the area of Construction Management with responsibilities pertaining to Project Organization, Construction Operations, and Field Engineering.

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### **EDUCATION:**

The Pennsylvania State University  
Cumulative GPA: 3.54 / 4.00  
Expected Graduation: December 2009

Major: Architectural Engineering (B.A.E./M.A.E.)  
Option: Construction Management

**Software Experience:** AutoCAD 2008, Revit Architecture 2008, Microsoft Project, Primavera, MC<sup>2</sup>, D4 Cost, Prolog, Adobe Photoshop, Adobe Dreamweaver

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### **SUMMARY OF QUALIFICATIONS:**

#### **CONSTRUCTION MANAGEMENT INTERN**

Gilbane Building Company

(Summer 2007/2008)

Responsible for project documentation, distribution and control. Tasks included writing and posting requests for information, transmitting submittals, and reviewing shop drawings. Other responsibilities involved were managing rolling completion lists, deficiency lists, enforcing strict safety regulations, conducting rigorous Quality Control inspections, and assisting with daily field coordination issues.

#### **CONSTRUCTION MANAGEMENT INTERN**

Palmer Construction Company

(Summer 2006)

Responsible for the execution of everyday operations of construction. Duties included responsibility of safety guidelines and procedures, completing assigned tasks in a timely and orderly manner, operation of minor construction equipment, and assisting in the placement of concrete and the erection of steel as well as many other aspects of projects.

#### **LABOR / FOREMAN**

Earley's Painting and Wallcovering

(Summer / Winter Breaks 2001-2005)

Responsible for on the job decisions as well as managing a staff of employees, scheduling job assignments, conducting Quality Control evaluations, and ensuring proper guidelines and procedures are followed.

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### **AWARDS:**

Melvin H. Peters Endowed Scholarship  
United States Army Reserve National Scholar/Athlete Award

Chester J. Creager Scholarship  
Sprenkle Scholarship

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### **INTERESTS AND ACTIVITIES:**

Partnership for Achieving Construction Excellence (S:PACE)  
Architectural Engineering Institute

Intramural Basketball  
Intramural Football